



Bredon Hill Academy
— LEARNING TOGETHER FOR SUCCESS —

Year 8 London Trip – 17th to 19th May 2017

1. Purpose of Visit

A cultural experience to develop an appreciation of people and places. The visit will have links to many areas of the National Curriculum.

2. Dates and times of departure and return:

Wednesday 17th May 2017: Depart 7:45am from Bredon Hill Academy; please meet at 7:15am. A timely departure is needed in order to allow the usual school buses into the turning circle.

Friday 19th May 2017: Approximate arrival time 7pm at Bredon Hill Academy; Parents/carers please arrive at 6:45pm. You will be notified by text in the eventuality of a delay.

3. Address of hotel:

Pembridge Palace Hotel
55 Prince's Square
London
W2 4PX

Tel: 020 7229 6262

Please only contact Miss Mann via the hotel in an emergency.

4. Transport arrangements:

Coach transport from Bredon Hill Academy to London and return. The coach will remain with the group throughout and will be used for transport throughout the three days of the visit.

5. Accommodation details

Rooms of 3-6 pupils. To be confirmed shortly.

6. Insurance

Insurance has been arranged via Rondo Travel (company who arrange the trip).

7. Group membership (pupils and staff):

- Party of 72 children
- Miss S Mann: Party leader
- Mr G Sheridan: Deputy party leader, first aider/medicines
- Mr S Timpson: Staff member
- Miss J Madden: Staff member
- Ms C Smith: Staff member

- Mrs B Kennedy: Staff member
- Mrs L Washbourne: Staff member

8. **Medicines**

If your child is on medication, details of this should have been included on the medical form already submitted to school. **Any recent changes to medication need to be notified to Miss Mann as soon as possible.**

All medicines should be clearly labelled with the pupil's name and details of how and when to be administered. These should be handed to Mr Sheridan on arrival at school on Wednesday morning. They will be returned to parents on arrival back at school on Friday.

If pupils need inhalers/Epipens, they should carry these with them throughout the trip.

9. **Nutritional Requirements**

Should any pupil have a specific dietary requirement, **details of these should be passed on to Miss Mann as soon as possible.**

10. **Name and telephone number of responsible person from the school who can be contacted in case of emergency:**

Mr S Charlton, Bredon Hill Academy (01386) 881426

11. **Mobile telephones:**

Children are not permitted to take their mobile phones or any other device that is able to connect to the internet. Should a pupil be found to have their phone (or other device) with them, they will be asked to turn it off and this will be kept securely until the end of the trip when it will be returned directly to parents.

Children are able to take cameras, although the Bredon Hill Academy or Rondo Travel cannot be held responsible for any damage or loss.

12. **Code of Conduct:**

All children will be expected to behave in an exemplary manner throughout the trip, as they are in school.

They will be asked to sign a code of conduct beforehand.

13 **Photos:**

We will be taking photographs during this trip to share on our return with the rest of the school and for our website.

If you have any concerns regarding this, you must let Miss Mann know, before the trip



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Year 8 London Trip – Kit List

Below is a suggested kit list:

1. Sensible casual clothes for 3 days – remember it could still be cold in mid-May.
2. Underwear.
3. A waterproof jacket – it could also be wet!
4. Nightwear.
5. Wash kit.
6. Sun cream – hopefully it will be warm and sunny!
7. Comfortable shoes/trainers – we will be doing lots of walking.
8. A packed lunch for the outward journey.
9. A refillable drinks bottle.
10. Small day sack for use on trips.
11. Writing equipment.
12. Camera – optional.
13. Spending money (in clearly named purse/wallet) – suggested maximum £20.

Pupils will be responsible for this money.