

# Bredon Hill Academy

## Job Description for Teaching Staff



**Job Title:** Head of PSHE  
**Salary:** MPS/UPS  
**Reporting to:** SLT Line Manager

### Role Context and Purpose:

To provide high quality and engaging class teaching and be accountable for the progress of pupils across the subject area.

To ensure all provision is in line with statutory PSHE and RSE guidance.

### Main Duties:

- Have a secure knowledge and understanding of the PSHE curriculum and relevant statutory guidance at KS2 and KS3.
- Have high expectations of all pupils.
- Deliver engaging, well-planned lessons using a variety of teaching methods.
- Scaffold effectively to meet the needs of all pupils, particularly those who are disadvantaged, vulnerable or SEND.
- To ensure work set for pupils is both motivating and challenging.
- To participate in CPD activities.
- To be accountable for, monitor and evaluate pupil performance and progress.
- To provide feedback on pupils' work and set specific targets for improvement.
- To fulfil reporting and assessment requirements in line with whole school expectations.
- Provide high-quality pastoral care, ensuring the well-being, safety, and personal development of all pupils.
- Foster a nurturing and inclusive classroom environment where pupils feel valued and supported on their learning journeys.
- Work proactively with all stakeholders to support individual pupil needs, promoting resilience, independence and high expectations.
- To liaise with and deploy TAs effectively.
- To support any other colleagues who may teach the subject, including non-specialists, as relevant.
- To enhance pupils' PSHE experience through extra-curricular and enrichment opportunities.
- To keep up-to-date with developments within the subject area, both locally and nationally, including relevant CPD.
- To liaise effectively to develop best practice with other local schools.
- To undertake the responsibility and duties of a form tutor and promote positive relationships with the tutor group.

- To participate in the annual performance development process.
- To follow and uphold our Behaviour and Positive Relationships Policy.
- Ensure that safeguarding procedures are rigorously followed and that any concerns regarding pupil welfare are promptly reported in accordance with school policy.
- To support the values of Bredon Hill Academy and the Worcestershire Hills Trust.
- To act as a positive role-model for pupils, with high standards of professionalism.

The above duties are not exhaustive and the successful applicant may be required to undertake tasks, roles and responsibilities which are reasonably assigned to them by the Senior Leadership Team. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent carrying them out and no part of it may be so construed. This job description is subject to review and may be modified following consultation with the post holder.

**Bredon Hill Academy is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.**

March 2026